



GREAT HORWOOD FOOTBALL CLUB RULES/CONSTITUTION

Last update:- 18th June 2009

Name

- The name of the club shall be Great Horwood Football Club.
- Youth Teams may append a name for their own use.
i.e. Great Horwood Football Club Ravens.

Objectives

- To maintain the game of football in Great Horwood and to encourage social activities among members of the club

Status of Rules

- These rules (the club rules) form a binding agreement between each member of the club.

Rules and Regulations

- Great Horwood Football Club is affiliated to the Football Association. The rules and regulations of the Football Association Limited and the Berks and Bucks Football Association and any League or Competition to which the club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
- The club will abide by The Football Association's Child Protection Policies and Procedures, codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.
- For youth teams the club will nominate a Club Welfare Officer and have in place a Child Protection Policy.

Membership

- Membership of the club is restricted to residents and former residents of Great Horwood plus outside members, chosen at the club's discretion. Any person who wishes to be a member must apply on a recognised Membership Application Form and deliver it to the club. Membership shall be at the sole discretion of the Club Committee.
- Junior residents of Great Horwood will be allowed to at least train with junior teams of the correct age group regardless of whether a registered space is available.

Officers

- Officers of the club shall consist of the following: -
President, Vice President, Chairman, Secretary and Treasurer. All officers are to be elected individually at the Annual General Meeting.
- Retiring officers are eligible for re-election.

Co-opted members.

- Co-opted members of the club shall consist of the following: -
Senior team Managers, captains and vice captains, a press officer, a village hall representative, honorary vice presidents, life members, managers of the youth team(s) and a further six members of the club known as the 'committee of six'. All shall be elected yearly at the annual meeting.

Committees



- The Executive Committee of the Club shall consist of the Officers of the club, The Junior Co-ordinator and a committee of six.
- The Committee of six will be made up from a Junior Managers Representative a Senior Managers Representative, a Groundsman for the senior teams, a Groundsman for the junior teams plus two other elected volunteers.
- A non-executive juniors committee will be chaired by the junior co-ordinator and consist of the junior secretary, junior managers representative, all junior managers and coaches, and others interested in the running of the junior section. The juniors committee will deal with the day-to-day running of the junior section but any decision making will be passed to the executive meeting.
- Executive and Junior committees shall meet when the occasion arises. In particular, the club secretary or junior secretary shall summon a meeting of the respective committees whenever called upon to do so by any two members of the committee. At least seven days notice shall be given of the date, time and place of any meeting including the annual meeting. Five members of the committee shall form a quorum. The Chairman will have the casting vote. Any casual vacancy on the committee shall be filled by a person chosen by the committee from the members of the club.

Powers of the Executive Committee

- The Executive Committee shall have the general management of the club and it's property, including control of the finances of the club, power to engage, control and dismiss the club's servants and all such powers as may be necessary for transacting the business of the club and for properly carrying out the objectives of the club in accordance with these rules

Team Selection committee

- The senior team selection committee shall consist of the senior team managers, the senior team captains plus one other, elected at the annual meeting. The committee shall be responsible for publicising the selected teams.
- Youth teams will be selected by the relevant youth team manager.

Insurance.

- The Executive Committee shall be responsible for providing public liability and personal accident insurance for all players. Funds to cover this expenditure will be provided by the annual subscriptions and amount of cover agreed at the annual meeting.

Equipment.

- The Executive Committee shall be responsible for maintaining the equipment of the club. Equipment may be borrowed on application, in writing, to the club secretary

Budget and Subscriptions.

- The committee will meet prior to the AGM and agree to present a proposal to be adopted at the AGM. The proposal will include rates of subscriptions for playing and non-playing members of the club and match fees, to be fixed at the annual general meeting. Subscriptions are to be paid by the first of October.

Annual General Meeting.

- The annual meeting of the club shall take place in the month of May, or as soon thereafter as



possible, at such time and place as the committee shall determine. Notices of motions for the annual meeting must be lodged with the secretary at least seven days before the meeting. The committee may call an extraordinary general meeting when any questions of urgent importance shall arise and shall be bound to do so on receiving a requisition signed by five members of the club.

Conduct of the members.

- A disciplinary code will be adopted each year. All details to be available on request.